



Runby:MaaRewatiEducationalandWelfareSociety
MAAREWATICOLLEGE OF EDUCATION
(Recognised by: N.C.T.E. & Affiliated to R.D.V.V. Jabalpur)
Jantipur Road, Badi Khairi, Mandla (M.P.) – 481 661



DVV-2.2.4

Student–mentor ratio for the last completed academic year

DVV Quarry

- Relevant documents of mentor mentee
- Activities with seal and signature of the principal.
- However, the attached documents are in regional language please provide translated copy in English.
- Google drive links are not accepted.

Institution response

- Relevant documents of mentor mentee.
- Activities with seal and signature of the principal.
- However, the attached documents are in regional language please provide translated copy in English.


Principal
Maa Rewati College of Education
Mandla (M.P.)

Menter-Mentor Meeting Last Completed academic year

Sl. No.	Menter-Mentor Meeting	Date	Place/Time
1	1 st Meeting	10/08/2022	Library/10:00AM
2.	2 nd Meeting	05/08/2022	Seminar Hall/10:00AM
3.	3 rd Meeting	10/10/2023	Teaching Staff/10:30AM


Principal
Maa Rewati College of Education
Mandla (M.P.)

No. _____

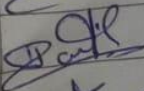
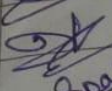
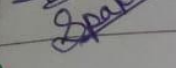
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NOTICE- 01

Date- 10/08/2023

This members of this committee are informed that the meeting of the mentor- mentee Committee Date- 10/08/21 at 10:00 am in the library room in which the following points will be discussed.

- * Discussion on conducting an oriented prog. in the beginning before conducting the programme.
- * Discussion assignment of mentees to mentors.
- * Discussion on students Not attending on Regular time.

S.NO.	Name	Sign.
1.	Dr. Kanika Khare	
2.	Kaunika Bhausaar	
3.	Diksha Kachwaha	
4.	Swuange patel	

Principal
M. S. Rewari College of Education
Rewari, M.D.

Notice work Schedule. No-01

Date-10/08/24

All members of this Committee are informed that the meeting of mentor and mentee was held in the library at 10-o'clock in which the following points were discussed and decided.

S.No.	proposal	Decision
1.	Discussion on conducting orientation program at the beginning of the session.	There was a discussion on conducting an oriented program at the beginning of the session. In which the students were given information about the syllabus by the principal all the classes were told about the semester subjects and practical subjects. all the subject teachers and mentors were introduced. Information about P.L.O and e.L.O was given.

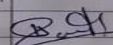
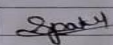
No. _____
Date: / /

S.No.	Proposal	Decision
2.	Discussion on assigning mentees to mentors.	In the mentor-mentee meeting held the list of new admission students were second year students was provided. all the mentors were assigned B.Ed and B.A.B.Ed 1,2 year mentees.
3.	Discussion on students who do not attend on time regularly.	An attempt was made to understand the prob. of students who do not attend regularly. During the conversation with them, it was learnt that some children come from distance place. Due to which it takes time for them to come. the mentor solved the mentee's problem.
4.	Discussion on activities between mentor and mentees.	Discussion was held on participation of newly admitted students and B.Ed and B.A.B.Ed students in the activities organised at college level and by

No. _____
Date: / /

Etc. all the mentors were discussed to make list of participating students and to finalise the date and time of participation

The recommendation/decisions were forwarded to the TOAC.

S.No.	Name.	Post	Sign
1.	Dr. Kanika Khare.	Co-ordinator	
2.	Kanika Bhausaar	Member	
3.	Diksha Kachuecha	Member	
4.	Shivangi Patel	Member	

Principal
Maa Rewati College of Education
Khair, Mandla (M.P.)

Report

10/08/22

This committee has been formed by Maa Rewati College of Education Mandla (TCAC). Mentor-Mentee Committee meeting was held in the library room at 10:00 clock in which the coordinator madam discussed with all the mentors about conducting an orientation prog. at the beginning of the session and handing over the mentee to the mentor, and the students who do not attend regularly on time.

in this meeting, an attempt was made to understand the problem of students who do not attend college at the regular time and it was found out that the reason for students taking time to reach college is that they come from remote areas. this problem was heard and resolved. a discussion was held on conducting an oriented program at the beginning of the session in which the students were given complete information about the syllabus by the principal and were introduced to the subject teachers and mentees.

FarewellParty&OrientationProgramme

The Maa Rewati College of Education organized a orientation programme on 10.08.2021 For the students of B.Ed 1st year and B.A.B.Ed 1st year students and farewell programme who had completed their course & had appeared for the final year. It was a fun & frolic event followed by lunch.

Dr. Preeti Pathak Principal Maa Rewati College of Education discussed different aspects of college as given below:

- Discussion on College History, Vision-Mission.
- Introduction of Teaching – Non-teaching staff.
- Fresher's Welcome regarding facilities of the college.
- Best wishes & best luck for 2nd year students



On the third day i.e. 3rd September 2022 of orientation

Programmers interaction with Principal to motivate budding teachers to strive for best was planned. Talent Hunt Was heeled for the student so that they can showcase their hidden potential and can be provided with guidance and opportunities accordingly. Programme was ended with best wishes given to all students, Students were highly motivated for B.Ed. & B.A.B.Ed. programme.



StudentsOrientationProgramme

The new session of Maa Rewati College of Education commenced on 10.08.2021 students of B.Ed & B.A.B.Ed. Attend the orientation programme they were introduced to their faculty members.

Details about Event

Event-Students

Orientation Date_

10.08.21

Time of Event-11:00A.M.-3:00P.M.

Platform-Maa Rewati College of Education, Mandla

Participate-B.Ed & B.A.B.Ed st year new session students & faculty

Resource Person – Dr.Kanikakhare (Principal)

Kavita Bhavsar, Diksha Kachhwaha


Principal
Maa Rewati College of Education
Mandla (M.P.)

Notice - 02.

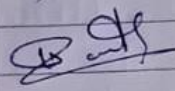
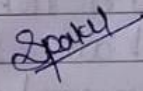
Date - 05/08/2022

This Committee has been formed by IQAC. In which all of you respected members have been nominated. Therefore, the members of this Committee are informed that the meeting of the Mentor-Mentee Committee will be held on 05/08/22 at 10.0 clock am in the seminar hall in which the following points will be discussed.

- * Discussion of the function and objective of the Committee.
- * Allocation of tasks to Committee members.
- * Discussion on assigning the mentee to a mentor in the first year of the program.
- * Identification of slow learners.

No.

Date: / /

S.No.	Name	Sign.
1.	Dr. kamika khare	
2.	kavita Bhavsav	
3.	Diksha Kachuecha	
4.	Shubangi Patel	


PrincipalMaa Rewati College of Education
Khand, Mandla (M.P.)

Notice Work Schedule No. 2

Date - 05/08/22

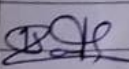
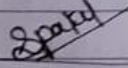
S.No-	Proposal	Decision
1.	Discussion on the work and objectives of the committee.	Coordinator madam had an in-depth discussion with the committee members on the function and objectives of the mentor-mentee committee. 1. To develop healthy relationship between students and teachers. 2. To ensure academic and vocational performance of students. 3. To develop human values among the students.
2.	Allocation of tasks to committee members.	The Coordinator of the Committee, madam, allocated responsibilities and task to the teachers of the mentee committee.

No.

Date: / /

S.No.	proposal	Decision
3.	The Committee will discuss assigning a mentee to a mentor in the first year of the program.	coordinator madam discussed with all the member of the Committee and the list of all the newly admitted students was provided. the name of the mentor teachers of the second year students were given and the list was ordered to be attached to the notice board. there was a discussion on keeping the details of the responsibilities and duty activities and attendance of the newly admitted students for all the education.
4.	Identification of slow learners.	Identified slow learners and solved their problem.

* The Recommendations/ decision were forwarded to IOAC.

S.No.	Name	Post	
1.	Dr. Komika Khare	Coordinator	
2.	Kavita Bhausav	Member	
3.	Diksha Kachwaha	Member	
4.	Shruange Patel	Member	

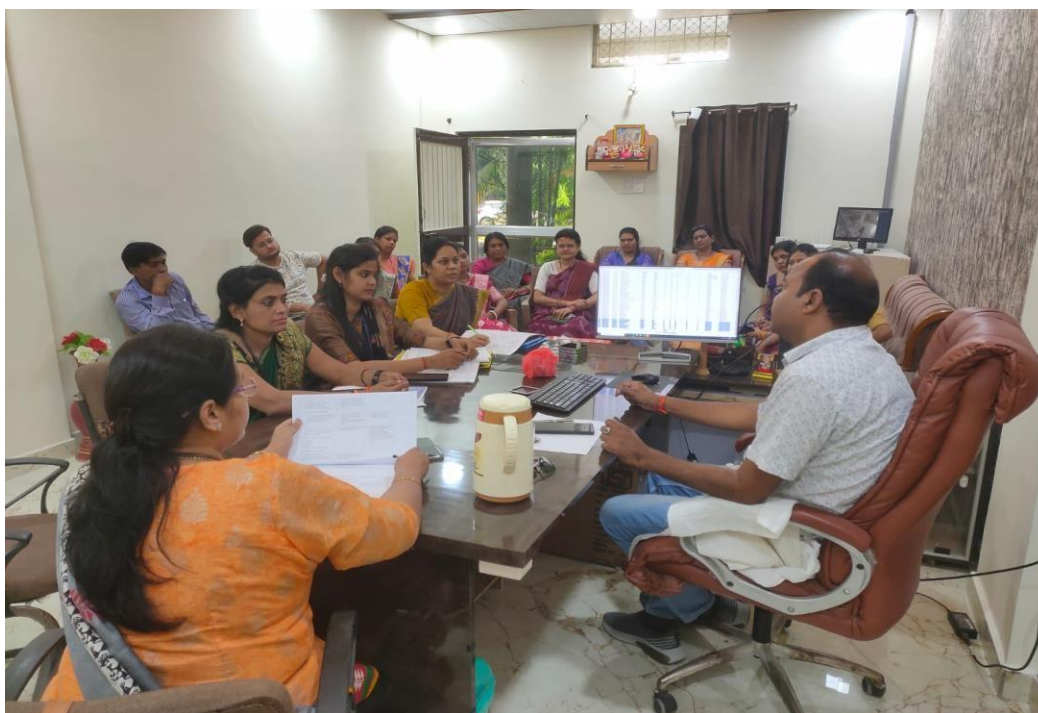

Principal
Rajawati College of Education,
Chand Mandla (M.P.)

Report 2

This Committee was formed by Maa Rowati College of Education Mandla (I.O.A.C). The meeting of the mentor-mentee Committee was held today on 05/08/22 at 10:00 clock am in the Seminar hall. In which the functions and objectives of the committee were discussed. The list of all newly admitted students was allotted. The mentor was given complete information and responsibility of identifying of the mentee. The responsibility of identifying slow learners and solving academic problem was given. To fulfill the requirement related to the requirements related to the curriculum, to prepare before the examination and to guide the students from time to time and to help in overcoming difficulties to increase confidence. This is an effective system that establishes a relationship between the student and the teacher. The mentor-mentee committee program was developed to enable students teachers to achieve excellence in education and business.

Principal
Maa Rowati College of Education
Mandla (M.P.)

Teacher Induction Program Reports **(05.08.2022)**



Teacher Induction Program

Teachers are the heart of all institutions and they are the makers of the new generation of Human Resource. Teachers are very important pillars of the education process whether it is school, college or university. But the highest level of importance is in B.Ed. College as teacher educators touch the lives of millions of children through trainees they train, for this reason, continuous up-gradation of teacher educators is mandatory and keeping this in mind our institution conducts an Induction Program for the faculties every year.

This program is organized to attain certain objectives as to orient young teachers

- Orientation on Semester Plan, Action Plan, online teaching, Duties and Responsibilities.
- Proper orientation were given for smooth conduct of the course, History and Background of B.Ed. & B.A.B.Ed Course & About how to use ICT in classroom.
- Discipline of B.Ed. Programme, Methods of Teaching Learning Process.
- Provide Syllabus and Time-Table copy for new staff.
- About classroom communication skills.
- Motivate teachers and provide information about child psychology.
- Explain the efficient use of laboratories.

This year our institution organized one-day Induction Program for newly recruit teachers as well as young teachers who are oriented by our senior faculty. The teacher induction program was held for one day from 05.08.2022.

Our Induction program started from 11:00 to 02:00 PM, where our Principal Dr. Kanika Khare overviewed about Introduction to Vision and Mission of the College and how curriculum suggested by the university is adapted according to keeping in mind our local needs.

She emphasized upon the term papers, assignments, internal and external practicum (how they are to be conducted, what new innovations can be included any issues arising in previous year was to be sorted out).

Our faculty Mrs Bharti Dixit elaborated on mentoring which is an integral part of innovative teaching and she guided fellow teachers regarding the process of mentorship, keeping mentoring records and using feedback form provided. Diksha Kachhhwaha discussed the micro-teaching lessons and the relevant role of method teachers (how to evaluate record, give feedback) was elaborated by her.

Miss Aakansha Tiwari History and Background of B.Ed. & B.A.B.Ed Course, objective of B.Ed. 7 B.A.B.Ed Programme, (PLO/CLO), Discipline of B.Ed. & B.A.B.Ed Programme, Methods of Teaching Learning Process. A basic orientation of ICT was given by the new teachers and provides Syllabus and Time-Table copy for new staff.

Our College deal with the evaluation system followed by university regarding internal and external exams. Our faculty and Principal discussed the way to guide the students regarding theory and practical classes, how to perform various duties of examiner assigned by the University.

Students Orientation Program

SN	Name of Activity	Documents
1	Day 1-College & Course Introduction	
2	Day 2- Speech & Indoor Games	 
3	Day 3-Motivational Speech	

No.

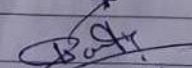
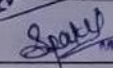
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Notice-03

Date-10/10/23

all the members of the committee are informed that the meeting of the mentor mentee committee will be held on 10/10/23 at 10:30 in class number 2 in which the following points will be discussed.

- * Appraisal of the last meeting.
- * Discussion on providing information to the mentee about the art and craft workshop organised by the college.
- * Instruction regarding preparation of academic, calendar, teaching plan etc.
- * Mentor discussing mentee's presence during prayer time.
- * Discussion on main lesson plan and model making.

S.No.	Name	Sign.
1.	Dr. Kanika Khare	
2.	Kanika Bhausaar	
3.	Diksha Kachuecha	
4.	Shivangi Patel	


Principal
Maa Rewati College of Education
Warananagar, Warananagar

No.

Date: / /

Notice Work schedule - 03

10/10/23

Today on 10/10/23, mentor mentee was held in class Room no-2 at 10:30 in which the following points were discussed and decision were taken.

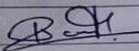
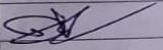
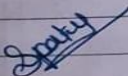
S.No.	Proposal	Decision
1.	Approval of the last Meeting	The previous meeting was approved by the coordinator and committee members.
2.	Discussion on providing information to the mentee about the art and craft workshop organised by the college.	Information about the art and craft school will be given by the coordinator through whatapp and phone.
3.	Instruction regarding preparation of academic calendar, teaching plan etc.	Coordinator madam gave guidelines to the committee member regarding making academic calendar and lesson plan.

		No.
		Date: / /
S.No.	proposal	Decision
4.	Mentor discussing mentee presence during prayer time.	Discussion on the attendance of committee member and mentor. all the mentor asked the mentee to attend the college prayer at the regular time.
5.	Discussion on main lesson plan and model making	In the mentor mentee all the mentors discussed with their mentees about lesson plans and teaching plans and the use of model and chart during teaching the problems of all the students were solved.
*	The recommendations / decision were forwarded to IOAC.	

79

No.

Date: / /

S.No.	Name	post	Sign.
1.	Dr. Kanika Khare	Coordinator	
2.	Kanika Bhausaar	Member	
3.	Diksha Kachuecha	Member	
4.	Shivangi Patel	Member	

Principal
Rajawade College of Education
Chand Mandla (M.P.)

Report 03

This Committee was formed by the mentor mentee by Maa Rewati College of Education Mandla (T.O.A.C). The mentor-mentee meeting was held today on 10/10/2023 at 10:30 in the meeting room number 02. In which the previous meeting was approved. Information about the art and craft workshop organized by the college will be sent to the mentees through the coordinator madam whatsapp and phone.

The coordinator madam gave guidelines to the committee members regarding making academic calendar and lesson plan. In the mentor mentee meeting all the mentors discussed their lesson plan and teaching plan and the use of models and charts during teaching. The problems of all the students were resolved.

Tree
Plantation07/09/2
022

Today on 01 november 2023 the 68th Madhya Pradesh foundation day and voting awareness campaign was organised in our college, in which our chief guest ,ACO of district panchayat ,Mr.Kapil Tiwari gave information about Voting to the students, in the programme, Deputy Director Agriculture, Miss Madhuri Mam ,principal of binjhiya school Mukesh Pandey and environmentalist social worker Rajesh kshatriya encouraged the students of the college to vote and the students were administered the oath to vote .



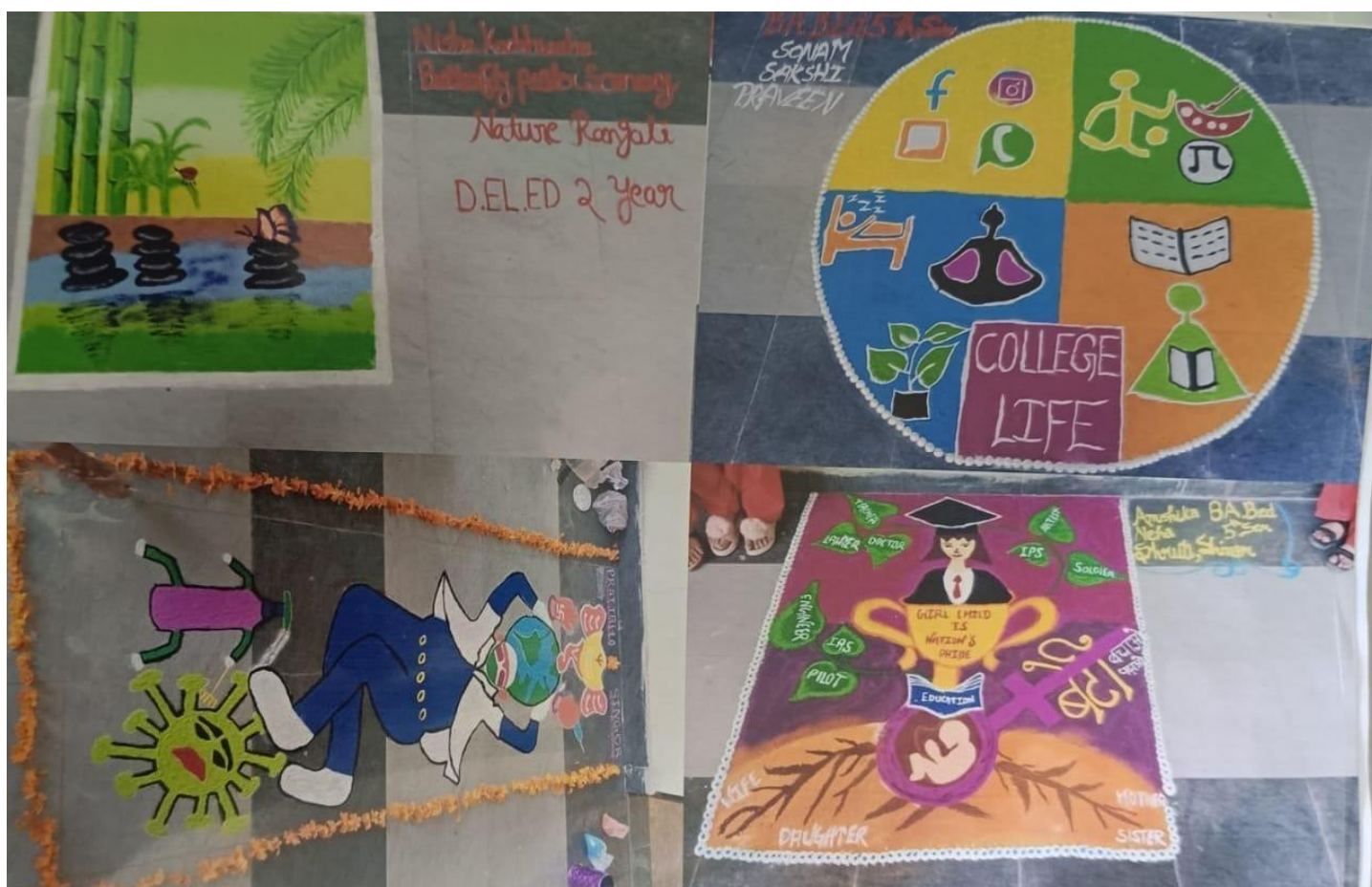

Principal
Ma Rewati College of Education
Mandla (M.P.)

Diwali
celebration(08/09/
10.11.023)

Every year a three-day event is organised in our college on Deepawalion the firstday, class decoration was organised in which students of all classes B.Ed.

B.A.Ed.participated. on the second day, deep -Thali Decoration and Poster makingcompetition was Organised whose main objective was to encourage students to vote,on the third day, mehndi and rangoli competition was organised. students of allclassespresentedtheirviewsonvoting throughrangoli.

In the end the results of all the competitions was declared by the college PrincipalMrsKanikaKhare.





Wild life conservation
day01/10/2023

on 01 October 2023, a wildlife conservation rally was organised by Kanha tiger reserve Mandla, in which students and assistant professors of our college participated under this, many competitions were organised by Kanha tiger reserve Mandla from 01 October to 07 October 2023 in which our students participated enthusiastically and also secured first and second positions. The students who have secured first and second positions have been given opportunity to visit Kanha National park in Mandla.



Bio-diversity
day22/05/2023

On 22 may 2023, a two-day programme was organised in our college on the occasion of bio diversity day with the courtesy of west general Forest Division Official. On the first day, essay competition and painting competition were organised in the college campus in which students of Excellence school participated, in the end the programme was concluded by distributing prizes.




Principal
Maa Rewati College of Education
Mandla (M.P.)